**Minutes**

**Community Enterprises PL12 AGM Meeting**  
**Wednesday 27.09.23**

**Isambard House**

**PRESENT:**

DIRECTORS: Peter Thistlethwaite (acting Chair), Sue Ellingham, Melanie Cowie, Sam Gardner, Peter Wilson, Chris Bailey, Alan Marks (Operations Manager)

22 members present (see AGM sign in sheet)

1. **Apologies**

John Penney, Richard Bickford, Jo Grail, Peter Ryland, Cathy Jane.

1. **Declarations of interest**

None.

**WELCOME:** Peter Thistlethwaite welcomed everyone and explained that he will be chairing the AGM in the absence of Jo Grail & Peter Ryland.

**MINUTES OF THE LAST MEETING:** The minutes of the last meeting were agreed as a true reflection. These were provided in hard copy for anyone to read prior to the meeting starting together with the finance report.

**Chair’s Annual Report:** In the absence of the chair and Vice Chair**,** Peter Thistlethwaite gave a verbal report. It was noted that our volunteers make such a difference, and we now have over 100, which is the most that we have ever had. Jo Grail would want to say how very happy and proud she is of the whole of CEPL12 and the way they work together for the community of PL12..

There were no questions received in advance of the meeting. Thanks were given the Alan Marks for all the help with finances and to our bookkeeper Fiona Budd.

**Finance Report for Financial Year 21 - 22:**

Peter Thistlethwaite presented the financial report for the period to June 2023.

Martin Worth raised concerns that grant funding was such a large part of our income. Peter Thistlethwaite confirmed that although this is the case income from our activities does continue to increase compared to previous years. It was asked if we would get more funding as a charity rather than a CIC. It was confirmed that funding that excludes CICs is very rare now.

**Retirement and Appointment of Directors:** As per our Mems and Articles one third of the Board must stand down each year to allow new Directors to come forward if possible. As we have already lost two from our 12, the 3 longest standing Directors, Perter Thistlethwaite, Jo Grail and Sue Ellingham resigned. All had confirmed that they were happy to continue when asked to do so by the Board.

Proposal: The board of directors propose that our company name is changed from Saltash gateway CIC to Community Enterprises PL12 CIC. All present agreed

**Questions**

Roger Fursier raised a question regarding how to become a member and that we should keep details of member. AM confirmed that we currently do this, people can become a member on our website or with a paper form in the community shop.

**Thank you.** Sue Ellingham thanked all volunteers for taking part in the feed back forms, we received 32 out of 120 volunteers. The majority of volunteers provided very positive feedback. Volunteers were reminded that they can sign up for time credits. In recognition of the time they willingly give in their volunteering roles.

Sue Ellingham explained that we are part of the ‘Rooms to Reward’ scheme for hidden heroes. Our choice was very clear, our Community Fridge Lead volunteer, Frankie Miles, and our Community Kitchen Lead Volunteer, Anna Murphy go above and beyond in their respective roles. Frankie and Anna were then presented with certificates by Sue Ellingham.

Thanks were given to Peter Thistlethwaite for standing in and organising the AGM

The Meeting then closed.

**TIME and DATE of next meeting TBC.**